



**GOOD SHEPHERD ACADEMY** is an Archdiocesan Academy located in Nutley, NJ. It is accredited by Middle States and serves Pre-School through Eighth Grade students. The Academy is under the direction of the Religious Teachers of St. Lucy Filippini and certified lay teachers, dedicated to the mission, and standards promulgated by the Newark Archdiocese. Our Families assist in many activities

to keep our school happy and enjoyable.

**MISSION STATEMENT** The mission of Good Shepherd Academy is to foster students to become lifelong learners with an ever-growing understanding of the Catholic faith, ethics, morals, and values.

### **NON-DISCRIMINATION POLICY**

Good Shepherd Academy admits, students of any race, color, national and ethnic origin, gender, disability to all the rights, privileges, programs and activities generally accorded or made available to students at Good Shepherd Academy. Good Shepherd Academy does not discriminate on the basis of race, color, national and ethnic origin, gender, or disability in the administration of its admissions and educational policies, scholarship, loan programs, and athletic, and other school-administered programs.

### **SCHOOL SCHEDULE**

Full day schedule 8:10am to 2:45pm - Late bell is 8:20am. Students late more than once a month will incur a 45 minute detention. **DISMISSAL TIMES:** Kindergarten: 2:35; Grades 1-3: 2:40; Grades 4 - 8: 2:45pm.

AM Extended Care 7:00-8:10am. PM Extended Care from dismissal till 6pm. Early Dismissal schedule: 8:10am-12:30pm.

### **LATE POLICY**

Regular and prompt attendance is absolutely essential to academic success. The parent/guardian is expected to foster these good habits in the student, both for the benefit of the student's current academic achievements, and to encourage mature adult behavior in the future. Students arriving after the 8:20am bell must enter through the Brookline Entrance and report for a late slip. If the student is late a second time in the month, a parent-teacher conference will occur to determine the reason for tardiness. If the student is late a third time in the month, a 45 minute detention will be issued.

### **SUPERVISION OF STUDENTS**

The Academy's responsibility for the supervision of students begins at 8:10am and ends at 2:45pm, or as deemed by teachers for clubs, activities, after school academic assistance, etc. Students enrolled in the Extended Care Program, supervision begins at 7:00am and ends at 6:00pm.

### **ACADEMIC POLICIES AND PROCEDURES**

Curriculum courses (Grades K - 8) that must be satisfactorily completed by students for promotion to the next grade level are: Religion, Mathematics, Language Arts, Science, Social Studies, Physical Education, Library, Art, Music, World Language, and Computer Education.

### **GRADING SYSTEM**

Good Shepherd Academy follows the Archdiocese of Newark Grading System distributed through Power School. Middle School students are eligible for the St. Lucy Filippini Chapter of the National Junior Honor Society. Criteria for qualification begins with grades starting in the 5<sup>th</sup> grade. Qualifications are outlined in the NJHS pamphlet. Induction into the NJHS is in the third trimester of the 7<sup>th</sup> grade.

Good Shepherd Academy also provides a **Summer Fun** program which includes review of Math and Reading in the morning and arts and crafts activities in the afternoon session. A **Summer Academic** program is available for students who may be recommended for review of Math and Reading/Literature. Students who have failed major subjects; Religion, Math, Language Arts, Literature, Social Studies, and Science will be required to attend GSA Summer Academic classes and maintain a passing grade. Other certified educational institutions may be attended, however, documentation of registration, and a passing final grade must be presented to the principal by August 15<sup>th</sup>.



## MAJOR DISCIPLINARY INFRACTIONS AND ACTION

Major infractions such as listed below will be investigated by Academy personnel and may result in disciplinary action, and/or an official suspension or dismissal. This action is at the discretion of the principal after consultation with the student, teacher, parent, if necessary, law enforcement personnel, and the Newark Archdiocesan Schools Office. Gross insubordination and defiance, chronic truancy, continued fighting, intimidation, harassment, bullying, bringing concealed weapons to school, substance abuse, use of cigarettes, alcoholic beverages or controlled illegal drugs, possession of illegal drugs with intent to distribute or sell, destruction of school or church property, use of profanity, sexual/verbal harassment, use of inappropriate video games, music, gestures. The principal has the discretion to add serious violations to this list.

## STUDENT PHONE CALLS/CELL PHONES/ELECTRONIC DEVICES

Ordinarily, students are not permitted to use the phone during school hours. Any and all calls can only be made from the main offices. It is preferred that cell phones not be brought to school since the school phone is always available for an emergency. Cell phone calls are not permitted at any time during the school day. If a student brings a cell phone to school it must be left in his/her backpack in the coat room. If a student chooses to do otherwise, the cell phone will be taken away, kept in the office until a parent/child conference is held with the principal.

**Other Electronic Devices** may NOT be brought to school unless requested in writing by the teacher(s). If a student chooses to do otherwise, the device will be taken away, kept in the office until a parent/child conference is held with principal.

## DRESS CODE

All students in Grades Pre K through 8 are required to wear the Official School Uniform which is purchased from FlynnO'Hara Uniforms. All transactions take place directly with FlynnO'Hara Uniforms since they know all the items needed for each grade. During the winter months only a navy school sweater, purchased from the Uniform Company, may be worn.

**THE OFFICIAL WINTER UNIFORM** is worn the first full week of November through the last full week of April.

**THE OFFICIAL SRING/FALL UNIFORM** is worn from the first full week of May through the last full week of October.

FlynnO'Hara Uniforms

Newark, NJ

[www.flynnohara.com](http://www.flynnohara.com)

1-800-441-4122

## ACCESSORY ITEMS

The following are NOT permitted (including, but not limited to): nail polish, long finger nails, make up, hair coloring, dangling or hoop earrings, nose rings, tongue rings, tattoos, ornamental chains, hats, wide and high heel shoes. No flip flops or hats may be worn inside the school building. Boys' hair may not be below the shirt collar, dyed, or in a trendy hair style.

**Please note: Back Packs on wheels are discouraged for safety reasons.**

## TAG DAYS

Tag days, (NUT CARD), usually occur on the First Friday of the month. Students do not wear their uniforms. Their dress may include jeans, without bleach marks or rips. Dresses, skirts, shorts must be no shorter than above the knee. Shirts may not include any offensive sayings or images. Sports or School names are permitted. Sneakers and other supportive shoes may be worn: no Flip-Flops. No sleeveless shirts/blouses or baring of mid-riff. Items not permitted in the ACCESSORY ITEMS also. Usually, students are asked to give \$1.00 for a cause determined by the Student Council or the administration.

**Sports  
logo**



**Anti-bullying logo**