

**GOOD SHEPHERD ACADEMY**  
**SERVICE CONTRACT 2018-2019**

Oldest Child's Full Name: \_\_\_\_\_ Grade of Oldest Child: \_\_\_\_\_

I, \_\_\_\_\_, choose to complete my ten (10) hours of service by participating in:  
 (Insert Parent's Full Name – Print Clearly)

<i>SERVICE</i>	<i>CHAIRPERSON(S)</i>	<i>DATE(S) OF EVENT</i>	<i>SERVICE EQUIVALENT</i>
<input type="checkbox"/> CAFETERIA	Brenda Nunez	Various throughout school year (11:00am-1:00pm)	Ten (10) hours
<input type="checkbox"/> PARKING LOT DUTY	Brenda Nunez	Various throughout the year (8:00am-8:30am and/or 2:30pm-3:00pm)	Ten (10) hours
<input type="checkbox"/> GENEVIEVE'S CATALOG SALE	Nicole Tallarida	September 11-27, 2018 (Afternoon hours on date of delivery which will be announced)	Four (4) hours
<input type="checkbox"/> TRICKY TRAY	TBD	Meetings/Wrapping: Dates TBD Setup: Saturday, November 17, 2018 Event: Sunday November 18, 2018, 2:00pm	Ten (10) hours
<input type="checkbox"/> SANTA SALE	TBD	Setup: Tuesday, December 11, 2018 Event: Wednesday, December 12, 2018	Ten (10) hours
<input type="checkbox"/> MULTICULTURAL NIGHT	Carmen Dalton	Setup: Friday, January 18, 2019 Event: Saturday, January 19, 2019	Ten (10) hours
<input type="checkbox"/> GRANDPARENTS & GRANDFRIENDS DAY	GSA Faculty	Tentative Date: Wednesday, January 30, 2019 (during Catholic Schools Week)	Four (4) hours
<input type="checkbox"/> PALM CROSS SALE	Mary Pollail	April 6-7, 2019 April 13-14, 2019	Two (2) hours per mass, 4 hrs total
<input type="checkbox"/> MOTHER'S DAY PLANT SALE	Florence DeGuia	Setup: Tuesday, May 7, 2019 Event: Wednesday, May 8, 2019	Ten (10) hours
<input type="checkbox"/> FUN DAY	Allison Springsteen	Setup: Wednesday, May 22, 2019 Event: Thursday, May 23, 2019	Ten (10) hours

<b>Parents Signature</b>	<b>Parents Email Address</b>
<b>Home Phone Number</b>	<b>Cell Phone Number</b>

**All services require that you sign in and out. Sign in/out sheets will be provided at each service.**

**The only exceptions are Cafeteria and Parking Lot Duty. You will need to sign in/out in the book located in the GSA Main Office. If both in and out time are not listed on the sign in/out sheet, credit for service may not be given.**

**FOR FAMILIES WHO ARE UNABLE TO PERFORM A SERVICE:**

Our family cannot perform a service. We understand that the \$200 fee will be retained in lieu of service and will not be refunded at the end of the 2018-2019 school year.

PARENT(S) NAMES(S): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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The Chairperson for each service will submit attendance records to the HSA President in order to ensure completion of service. If your selected service is not completed, your \$200 fee will be retained in lieu of service and will not be refunded at the end of the 2018-2019 school year. THIS CONTRACT IINDICATES FAMILY CONFIRMATION OF SERVICE / PAYMENT OF SERVICE FEE AS AGREED TO WHEN YOU SIGNED THE SCHOOL CONTRACT FOR 2018-2019. Please fill out this copy and return to Brenda Nunez, HSA President, c/o GSA Main Office. Once you have selected your service, it is your responsibility to fulfill your contractual agreement. If you select a service consisting of less than 10 hours, you will be required to complete an additional service to complete your 10-hour commitment. You may sign up for additional services if you desire to provide additional assistance which is always needed and highly valued. Your generosity and dedication to our school and the children is much appreciated!

**FAMILY REQUIREMENT: 10 Service Hours or \$200 Service Fee**

Respectfully,

Sr. Jane Feltz  
Principal

Brenda Nunez  
HSA President

**PLEASE RETURN TO THE GSA MAIN OFFICE BY FRIDAY SEPTEMBER 28, 2018**

**TO THE ATTENTION OF: BRENDA NUNEZ – HSA PRESIDENT**

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\*\*\* PLEASE NOTE ALL DATES AND TIMES MAY BE SUBJECT TO CHANGE \*\*\*

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**IMPORTANT NOTES TO PARENTS**

- 1. Please contact Brenda Nunez if you are going to be Coaching (after you have confirmed this with Mr. Hui / Ms. Clyburn).**
- 2. Please be sure to include your email address as this is the primary means of communication with the HSA Board.**
- 3. To stay informed and to obtain updates, please check GSA’s website – [www.gsanutley.org](http://www.gsanutley.org) – regularly.**